

# MARETHA INTERNATIONAL PREPARATORY HIGH SCHOOL



## & Day care Center

3<sup>rd</sup> street, Sinkor & Duport road Paynesville

P. O. Box 10-5171, 1000 Monrovia 10, Liberia

E-mail: [mipschool@yahoo.com](mailto:mipschool@yahoo.com) /Tel. #:06-524751

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### **M.I.P.H.S. Duport Road, Information Sheet Academic 2023/2024**

Parents wishing to have their children enrolled at the Maretha International Preparatory High School and Day Care Center must take note of the following:

A) ADMISSION REQUIREMENT

Application Form ..... 700.00

The Entrance Tests are administered to students from kindergarten through 11<sup>th</sup> grades, once a week on every Wednesday. Beginning Aug. 7, 2023, - Sept. 11, 2023.

B) ADMISSION REQUIREMENTS

Application form must be filled and returned. Attach two (2) passport size photos. Attached to the application form must be student's report card and Transcript along with two (2) letters of recommendation of last school attended. (1<sup>st</sup> – 11<sup>th</sup> grade), and community (Jr. and Sr. High) Students should bring along two (2) long folders (8" x 14") and one brown envelope (10" x 12") and a current Medical Report from a reliable health facility.

All Day Care New Students are required to bring one plastic chair upon enrollment for academic 2023/2024

**NOTE: ALL PAYMENT SHOULD BE MADE DIRECTLY TO THE REGISTRAR; OTHERWISE THE ADMINISTRATION WILL NOT BE RESPONSIBLE**

Note: Transcript – Elem--- 1,000.00, Junior – Senior High --- 1,500.00, Express – 3,000.00, Attestation --- 3,000.00. All Parents/ Students are required to make payments of Tuition and all other fees at various Ecobank Express Points. Upon completion of payments, please wait after three working days, before presenting the Bank Slip to the Registrar at the school for the issuance of Official Receipt. Fees paid and requirement deposited are **NOT REFUNDABLE** upon withdrawal, but same may be transferred to another relative provided the withdrawal is done within a month and previous receipts issued are made available to the Registrar upon request. School will re-open on Monday, September 4, 2023.

### INFORMATION

The Maretha International Preparatory High School and Day Care Center offers regular courses taught in pre-school through grade twelve. In addition, Maretha International offers French, Computer Science, Phonics, Christian studies, Speech, and Creative and Home Arts to students in grade 1 – 9. The School's extra curriculum includes Cultural activities which bring into focus the various ethnic groups, their value and norms. Likewise, focus will be placed on peace Education to include National and International. The Facts-for-Life or Abstinence Program (Game Plan) is an effective tool for helping youths make wise, responsible decisions for their future by choosing Abstinence until marriage. Students are taught that their choices today can have significant implications for their future and to what extent they accomplish their goals and dreams in life. Included in the extra curriculum activities of the MIPHS is the Liberia Scout Association, a youth and young adult program designed toward training young people achieve their physical, intellectual, social values as responsible citizens. It also provides leadership skills for them as young people. Parents are asked to encourage their children become part of this program. This program runs after school hours. Attached are Parents' consent forms.

The Maretha International Preparatory High School and Day Care Center runs from Monday through Friday between 8:00 A.M. and 2:00 P.M. The school offers studies classes at extra cost, from 2:15 P.M to 4: 00 P.M which are not compulsory but are geared toward upgrading the students' performance. To ensured uniformity in instructions at the Pre-school Level, it is required that all instructional requirements (copy books, pencils, coloring books, color crayon etc.) be purchased from the school at reasonable prices. Departure for regular student is 2:30 latest, and those staying for study classes is 4:30. Children departing between 4:30 – 7:00 P.M. will pay fine of L\$1,000.00 while those sleeping with school administrators will pay L\$2,000.00 before sitting in class the next day.

### FEEDING

Pre-School Students of the school are fed daily. In the absence of the WFP/ADRA feeding program, parents are required to pay a monthly payments of **(\$950.00)** dollars for the preparation of the food. If your child is on a special diet, you may arrange a conference time with the registrar so as to discuss details with the principal and the child's teacher.

## **UNIFORM**

Students from Nursery to Twelve Grade are required to wear the school's uniforms daily with school's badge sewn to the shirts and blouses. Both boys and girls are required to wear Black Shoes and White Socks daily with the exception of 12<sup>th</sup> graders who will wear black socks or stockings. The uniforms can be purchased from the School for the following cost: (Day care to 2<sup>nd</sup> grade = 2,200), (3<sup>rd</sup> – 6<sup>th</sup> grade = 2,600.00), (7<sup>th</sup> – 11<sup>th</sup> grade = 3,200.00) 12<sup>th</sup> uniform, Tie and Pin = 6,500. P. E. Days are Tuesdays for Nursery - 3<sup>rd</sup> Grade, Thursdays for grades 4<sup>th</sup>– 9.Friday, R.O.T.C 10<sup>th</sup> – 12<sup>th</sup> Grade. On these days, students are required to wear the prescribed P.E./R.O.T.C Outfit with white sneakers. Children below the age of five (5) are required to bring along additional two suits or dress (es) on a daily basis. The School's uniforms are available on the Campus, kindly contact the Business Office. Upon registration, thirty percent (30%) of tuition and fees must be paid and the balance payable within installments as stated below after the date of registration. Parents with three (3) children are entitled to ten percent (10%) and those with four (4) to fifteen percent deduction on total Tuition cost.

## **Books**

All Elementary and Junior High students are required to purchase the following textbooks during registration.

### **1. Social Studies**

### **2. Science**

### **3. Mathematics**

### **4. English**

### **5. Oral English (Elementary Language Arts for Liberia**

### **6. Longman Elementary Dictionary and Thesaurus**

## **c) OTHER ADMISSION REQUIREMENTS**

### **A. DAY CARE (1-3 YEAR OLD)**

1. 2 Pk. Color Crayon & Coloring Book  
Available at the school
2. 1 Small Towel
3. 1 Large Towel
4. 2 suit/dressed/under clothes
5. 1 cup and plate/spoon
6. 4 copy book & 1 dozen Pencils
7. 3 Pampers daily

### **C. KINDERGARTEN**

1. 1 Sketch pad (Available at the School)
2. 1 PK Color Crayon (Coloring Book)  
available at the school
3. 1 small towel
4. 12 copy books
5. 1 cup/plate/spoon
6. 2 dozen pencils

### **B. NURSERY (3-4 YEAR OLD)**

1. 2 Pk. Color Crayon/Coloring Book  
available at the school
2. 1 Small Towel
3. 12 copybooks
4. 2 dozen pencils
5. 1 cup and plate/spoon

### **PRE – FIRST (5-6 YEARS OLD)**

1. Sketchpad (Kg – 6<sup>th</sup>)
2. 2 LPK Color Crayon (Coloring Book)  
available at the school
3. 1 small towel
4. 12 copybooks
5. 1cup/plate/spoon
6. 2 dozen pencils

### **FIRST GRADE THROUGH 9<sup>TH</sup> GRADE**

- a. 13 copy books
- b. dozen pencils
- c. 1 medium size towel
- d. 1 plate/spoon & cup
- e. 1 sketch pad

### ***NOTE:***

**COLORING BOOKS, COLOR CRAYONS, PENCIL & COPY BOOK ARE REQUIRED EVERY SEMESTER BECAUSE THEY ARE CONSUMABLE ITEMS.**

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**USD-TUITION INSTALLMENT PLAN ACADEMIC 2023/2024**

Class	Tuition	Fees	1 <sup>st</sup> Install Aug. 7, - Sept. 7, 2023	2 <sup>nd</sup> Install Nov. 1, - 30, 2023	3 <sup>rd</sup> Install Jan 1, - 31, 2024	4 <sup>th</sup> Install March 1, 31, 2024	5 <sup>th</sup> Instal April 1, - 30, 2024	Grand Total
Day Care	\$225.00	\$177.00	\$121.00	\$121.00	\$81.00	\$41.00	\$38.00	\$ 402.00
Nursery	219.00	180.00	120.00	120.00	80.00	40.00	39.00	399.00
Kindergarten	219.00	180.00	120.00	120.00	80.00	40.00	39.00	399.00
1st -5th	265.00	155.00	126.00	126.00	84.00	42.00	42.00	420.00
6th Grade	265.00	176.00	133.00	133.00	89.00	45.00	41.00	441.00
7th - 8th	289.00	158.00	135.00	135.00	90.00	45.00	42.00	447.00
9th Grade	289.00	185.00	145.00	145.00	97.00	49.00	47.00	483.00
10th -11th	310.00	226.00	161.00	161.00	108.00	54.00	52.00	536.00
12th Grade	310.00	256.00	170.00	170.00	114.00	57.00	55.00	566.00

**Tuition for Non – Liberian students and students with special needs 2023/2024**

Class	1st. Install Aug. 7, Sept. 7, 2023	2nd Install Nov. 1, 30, 2023	3rd Install Jan. 1, 31, 2024	4th Install Mar. 1, 31, 2024	5th Install April 1, 30, 2024	Grand Total
Pre-School	\$129.00	\$129.00	\$86.00	\$43.00	\$42.00	\$429.00
1 <sup>st</sup> –6 <sup>th</sup> Grade	150.00	150.00	105.00	57.00	56.00	524.00
7 <sup>th</sup> -9 <sup>th</sup> Grade	170.00	170.00	113.00	56.00	56.00	565.00
10-12 <sup>th</sup> Grade	195.00	195.00	130.00	65.00	65.00	650.00

**Note:**

The below listed Extra Curricular Activities and their contribution will be decided at a later date;

- Gala Day T-Shirt -----
- Field Trip -----
- Graduation .....

OTHER ADMISSION REQUIREMENT

Information sheet .....	L\$ 500.00
Application Form .....	700.00
Entrance Fee (Kg – 6 <sup>th</sup> ) .....	1,000.00
Entrance Fee (7 <sup>th</sup> -11 <sup>th</sup> ).....	1,500.00

P.E Uniform →

Size 8-14: 25.00 USD
Size 23-28: 30.00 USD
Track Suit ..35.00 USD
Tie.....10.00 USD

Daily Uniforms →

Daycare – 2 <sup>nd</sup> Grade -- \$ 2,200.00 ...4 – 6yrs
3 <sup>rd</sup> -6 <sup>th</sup> Grade ----- 2,600.00 .... 7 – 9yrs
7 <sup>th</sup> – 11 <sup>th</sup> Grade ----- 3,200.00 ... 10-14yrs
12 <sup>th</sup> Grade ----- 6,500.00 .... 15-20yrs

Transcript..... 1,000.00LD Elem. / 1,500.00LD Jr. – Sr. (Express ----3,000.00LD)  
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